

Columbus High School Senior Project Handbook 2026-2027



Principal: Ms. Sonya Allen
Magnet Director: Tricia Willis
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*Columbus High School inspires and equips all students to achieve
unlimited potential.*

TABLE OF CONTENTS

Page	Information
3	Letter to Students
4	Frequently Asked Questions
6	Timeline for Completion
7	Getting Started
8	Possible Topics
9	Student & Mentor Responsibilities
10	Proposal Packet Instructions & Forms
15	Procedures to Make Changes to Project
16	Guidelines for the Portfolio
17	Digital & Monthly Log Information
18	Monthly Log Verification Sheet
19	Phase 1 Overview
20	Mentor Evaluation Rubric (Phase 1)
21	Phase 2 Overview
22	Mentor Evaluation Rubric (Phase 2)



ACCESS A DIGITAL COPY OF THIS HANDBOOK ON THE SCHOOL'S WEBSITE:
<http://www.columbushighga.org/academics/>

Dear Student,

You have reached an important stage in your magnet experience here at CHS. It is time to begin your Senior Project! I am often asked to explain the purpose of the Senior Project. I like to think of it as a four year time management assignment. During the first three years of your time at CHS, you learn the skills (research, writing, organization, presentation, and time management) and in your senior year, you apply what you have learned. The Senior Project gives you the opportunity to choose an area of study through which you will demonstrate these skills as well as valuable life skills that will help you after graduation.

During your junior year, you will select a topic based on your career inventory and aptitude results. Once you have decided what you want to do, you will need to do some research to find out more about your topic and what you might expect to learn during the process. You will also need to find a mentor to guide you through the project. You will work with your mentor for at least twenty of the fifty hours required for the project. Your mentor will help you plan your experience using the Proposal Packet. When your proposal has been approved, you will receive a Senior Project Contract outlining your learning goals and the specific requirements for your Senior Project. All Senior Project forms must be completed and returned to the Senior Project coordinator before you may begin work on your project.

During your senior year you will present your progress on the Senior Project in a series of in class presentations. You must also create a digital portfolio of your progress, as well as meet any requirements stated in your contract - this includes meeting the community service requirement. The digital portfolio is where you will keep the evidence of your project. Your digital portfolio will be evaluated at each of the presentations.

The final stage of the Senior Project occurs during the spring semester (usually in April). It is at this time you will share your project with members of the CHS faculty and the community at our Senior Project Boards Night. In this presentation, you will demonstrate to the CHS faculty and the community members what you have accomplished in your area of study as well as demonstrate the skills acquired through four years of study in the magnet program at CHS.

Although the task before you may seem overwhelming, be assured that with planning, dedication, time management, and hard work, you will achieve success! You will be able to look back on your project with a sense of pride in your accomplishments and yourself. I wish you an enjoyable and memorable senior year!

Sincerely,

Ms. MikelAnna Hill
Senior Project Coordinator
hill.mikel.a@muscogee.k12.ga.us

SENIOR PROJECT FREQUENTLY ASKED QUESTIONS

Why do we have to do a senior project?

- Think of it as a four year time management assignment. The first three years you learn the skills (research, writing, organization, presentation, and time management) and in your senior year, you apply what you have learned.
- Your Senior Project and the community service you complete within it should help you in the college admissions process and impress scholarship committees.
- By choosing a topic that highlights your talents or helps to prepare you for your major, you should be able to use it to your advantage in your essays, interviews, and future career.

What are the requirements of the Senior Project?

- During your junior year, you will choose a topic and find a mentor in that field.
- During your junior year, you will complete the Proposal Packet and when approved, you will receive your Senior Project Contract.
- By the end of your project, you must complete:
 - All aspects of your Senior Project Contract
 - At least 50 hours of work on your project (at least 20 of those hours must be with a mentor)
 - An approved 2 hour community service project related to your topic
- During the summer between your junior and senior year, you are strongly encouraged to begin working on Phase 1 of your Senior Project.
- During your senior year, you will present your Senior Project progress in a series of presentations across two phases. Each phase is made up of three grades; your presentation grade, your digital portfolio grade, and your product/performance grade. Your Humanities teacher will also assign other mid-phase checkpoints and grades.
 - Expect to present Phase 1 in early November.
 - Expect to turn in Phase 1.5 in late January
 - Expect to present Phase 2 in early March.
 - Expect Senior Project Boards Night to be in April.
- You must create a digital portfolio of your progress, as well as meet any requirements stated in your contract. You will have a digital portfolio for logs, contract requirements, calendars, and photo/video evidence.
- You will present your final phase to members of the CHS faculty and the community at our Senior Project Boards Night.

What is the easiest topic?

- The easiest topic is a topic in which you are truly interested. Choosing a topic because someone else thought it was easy does not always mean it will be the easiest one for you. If your topic is not something that interests you, it will seem like work or a chore. However, if you choose something that interests you, the project is much more fulfilling.

How much does it cost?

- Cost depends on the topic you choose.
- We STRONGLY encourage you to choose a topic with minimal costs.
- ALL projects will require a financial commitment. You cannot submit a proposal with a budget of \$0.

How do I find a mentor?

Mentors must be over 21 years old and be willing to meet with you IN PERSON (mentorship over zoom will not be accepted). You may not choose a relative or family friend.

- Find someone in our community who works as a professional or semi-professional (they should have licensure or certification or similar credentials) in the field you want to study. Contact them, explain the program, and ask if they will serve as your mentor.
- Look for classes in the community that are related to your topic. Many times the teachers of those classes will agree to serve as your mentor.
- Network! Have your parents ask their friends and coworkers if they know of someone who might serve as your mentor.
- Ask a senior to recommend someone.
- See the Senior Project Coordinator if you are unable to find a mentor for your chosen project.

TIMELINE FOR COMPLETION OF SENIOR PROJECT

JUNIOR YEAR:

March 6, 2026: Proposal Essay and Paperwork are due. **You must keep a copy of all your paperwork for your records—what you submit will NOT be returned.**

May 1, 2026: Juniors will receive Senior Project Contracts that must be signed by parents, students, and mentors. **Return the signed copy to the Senior Project Coordinator.** You may only begin logging hours for your senior project when the Senior Project Coordinator receives your signed contract.

May 15, 2026: Last day for students to submit signed Senior Project Contracts.

Summer: Students may begin working on Phase 1 of their projects.

GETTING STARTED

STEP 1: Choosing a topic

- This is a decision you and your parents should make together.
- Start by identifying 2 clusters from your career inventory and one personal endeavor that you are interested in exploring.
- Decide which of those 3 will be your final choice.
- Look at the list of past topics on the next page to get ideas of which project align with your career inventory results and interests.
- Do a little research.
 - Are there enough resources for you in Columbus?
 - How much will it cost?
 - Can you find a mentor?
- Consult the Sample Contract module available in the Senior Project Canvas course to see what the projects you are considering require.

Step 2: The Proposal Packet (This will be a graded assignment in your 11th grade English class. Proposals are due March 6th). The Proposal Packet can be found on pages 10-14.

- If you chose a topic that is not listed on the pre-approved list on page 8, you will need to see Ms. Hill in room 119 in order to make sure it is an acceptable project **before you complete the proposal packet**. If you skip this step, you run the risk of having your proposal rejected.
- If you chose a pre-approved topic, your next step is to complete the Proposal Packet.

The Proposal: (Make sure to save a copy of this essay for your own records)

- This should be a typed essay; at least 3 pages in length. Please use MLA format with your Homeroom Teacher's name for the instructor's name.
- This essay should contain the following:
 - What did you choose as your 2 clusters from your career inventory and your 1 personal endeavor?
 - For each of your clusters, what specific career opportunities exist?
 - What one area are you choosing to focus on as part of your Senior Project?
 - What senior project have you decided to pursue?
 - How does your Senior Project connect to your career inventory and/or aptitudes?
 - How will you incorporate an organized community service event into your project?
 - What 3-5 skills do you hope to learn from this process?
 - Who have you chosen as a mentor? What are their qualifications?
- All papers will be checked for plagiarism.

Mentor Information Sheet:

- Have your potential mentor complete this page & sign it. All signatures must be original. No photocopied/scanned signatures will be accepted.

Parent Agreement:

- You, your parent/guardian, & mentor must complete this page & sign it. All signatures must be original. No photocopied/scanned signatures will be accepted.

Student Commitment:

- Complete this form & sign it. All signatures must be original. No photocopied/scanned signatures will be accepted.

Budget:

- This page must be completed by you and your mentor and signed by you, the mentor, and your parent/guardian. All signatures must be original. No photocopied/scanned signatures will be accepted.
- Understand that this is an estimate and that your actual budget might change as your project progresses.

WHAT ARE SOME POSSIBLE TOPICS?

The goal of Senior Project is to stretch yourself and get outside your comfort zone. The following is a list of pre-approved topics that have been done by seniors in the past. If your topic is not listed below, please see Ms. Hill (room 119) to make sure it is an acceptable topic BEFORE the proposal deadline.

Animation*#	Jewelry Making*\$
App Development*#	Jiu Jitsu \$#
Archery \$	Karate \$#
Architecture*	Kayaking \$#
Art Journaling*#	Knife Making*\$
Artificial Intelligence (Coding)*#	Knitting #
Athletic Training *##%	Languages*
Authorship	Military Training*#
Auto Restoration*\$#	Mosaics*\$
Aviation*\$##%	Music Production*\$
Backpacking	Musical Instruments \$#
Baking \$	Painting \$
Bee Keeping*	Photography
Broadcasting	Pottery \$
Bullet Journaling ##%	Quilting*\$#
Cake Decorating \$	Raising Chickens*\$
Carpentry #	Sailing*\$##%
Cooking \$	Scuba Diving*\$##%
Crochet #	Sewing
Cycling \$#	Sign Language
Dog Training*	Suture Tying*
Drawing	Stained Glass*\$
Drone Aviation*\$#	Tae Kwon Do \$#
Floral Design \$	Tumbling \$
Forensic Investigation*\$	Video Game Design*#
Fly Fishing*	Video Production #
Graphic Design	Web Design #
Historical Documentation #	Welding*\$#
Horseback Riding*\$#	

*Mentor is hard to find

\$ Costly

Time Consuming

% Summer hours required

If your desired project is not on this list, you must first meet with Ms. Hill (room 119) for pre-approval. If you do not get pre-approval, your project will be denied.

STUDENT & MENTOR RESPONSIBILITIES

Student Responsibilities:

- Secure an appropriate mentor. Mentors must be approved before you begin working with them.
- Complete all required forms and agreements.
- Be punctual for all mentor sessions.
- Be punctual for all presentations.
- Communicate with mentor, Humanities teacher, and Senior Project Coordinator as needed.
- Complete a minimum of 5 project hours each month from August to March.
- Complete an in-person interview with a professional whose career is tied to one of your clusters. This cannot be your mentor.
- Complete monthly log checks which include verification of hours submitted.
- Complete at least 50 project hours (at least 20 of those must be with your mentor).
- Fulfill all elements of your contract - including a community service component.
- Write a mentor thank you note before the Senior Project Boards Night.
- Present your Senior Project at the Senior Project Boards Night.

Mentor Qualifications and Responsibilities:

- Mentor must be a professional or semi-professional in the field.
- Mentor must be **at least 21** years of age.
- Mentor cannot be a family member or stepfamily member.
- Mentor must advise and assist student in planning and developing the project **IN PERSON**. No virtual meetings will be accepted.
- Mentor must evaluate student's progress, project, portfolio, and time management.
- Mentor must sign and complete all evaluation forms.
- Mentor must state on video the name of the student, total hours worked with the student, and amount of progress made for each phase.
- Mentor must contact Senior Project Coordinator (in a timely manner) to discuss any issues related to the project or student performance.

INTEGRITY

- ⇒ All hours must be documented through the Digital Log.
- ⇒ Monthly Log Verification Signature Sheets that are missing signatures will not be accepted and those hours will NOT count.
- ⇒ **ANY ATTEMPT TO FALSIFY HOURS OR FORGE THE SIGNATURE OF PARENTS OR MENTORS WILL RESULT IN DISCIPLINARY ACTION AND THE HOURS IN QUESTION WILL NOT COUNT.**
- ⇒ You are expected to complete the work on your project yourself. Having others complete portions of your work, copying the work of others, plagiarism, cheating, or misrepresentation of any kind will result in penalties and/or disciplinary action.
- ⇒ Your CHS Integrity Pledge applies to the Senior Project.

COLUMBUS HIGH SCHOOL

SENIOR PROJECT PROPOSAL PACKET



PART 1: ESSAY

Write an essay that answers the questions below using MLA format. The heading should be in MLA format using your Homeroom teacher's name. **You must keep a copy of this essay in your Senior Project Digital Portfolio.** Essays should be a minimum of three pages (3) typed and double-spaced. All papers will be checked for plagiarism.

The essay should address the following questions (consider each of these a paragraph):

- What did you choose as your 2 clusters from your career inventory and your 1 personal endeavor?
- For each of your clusters, what specific career opportunities exist?
- What one area are you choosing to focus on as part of your Senior Project?
- What senior project have you decided to pursue?
- How does your Senior Project connect to your career inventory and/or aptitudes?
- How will you incorporate an organized community service event into your project?
- What 3-5 skills do you hope to learn from this process?
- Who have you chosen as a mentor? What are their qualifications?

PART 2: FORMS

Complete the remainder of the Senior Project Packet, which can be found on the following pages. Please make sure that all forms are complete and signed by you, your parent, and mentor before they are turned in. **You must keep a copy of ALL parts of the Senior Project Packet for your digital portfolio.**

- Mentor Information Sheet
- Parent Agreement
- Student Commitment
- Budget

For questions, please contact:

MikelAnna Hill

Senior Project Coordinator

hill.mikel.a@muscogee.k12.ga.us

Columbus High School, Room 119

MENTOR INFORMATION SHEET

Student Name _____

Project Topic _____

Homeroom
Teacher Name _____

Mentor Name _____

Mentor Address _____

Mentor Phone Numbers _____

Mentor Email
Address _____

Are you over age 21? _____

Are you related in any way to this student? _____

Are you willing to mentor this student for a minimum of 20 hours throughout the duration of the Senior Project? _____

What experience or qualifications do you have related to this topic?

Mentor's Signature & Date

Student's Signature & Date

Parent's Signature & Date

PARENT AGREEMENT

Student Name: _____

As the parent/guardian of a Senior at Columbus High School, I am aware the Senior Project is a requirement for graduation from the Columbus High Magnet. Each component (proposal packet, product/performance, portfolio, class presentations, community service, and Senior Project Boards Night) must be completed on time with a passing score in order for my student to participate in graduation.

As a Senior Project, my student has chosen: _____

I confirm that this is a new skill for my student.

I approve the mentor listed below and give my child permission to work with them for a minimum of 20 hours. I take full responsibility in the choice of this mentor and understand that CHS is in no way responsible for my choice of mentor.

Mentor: _____

Mentor's Phone Number _____

While I expect my child and their mentor to demonstrate reasonable precaution to avoid injury, I understand that neither the school district nor the mentor will be held responsible financially or otherwise should an accident occur during my child's participation in this activity.

In case of medical emergency:

Parent/Guardian Name: _____

Phone Number: _____

Name of Insurance Carriers: _____

Other Info: _____

I authorize emergency treatment.

Parent's Signature & Date

Student's Signature & Date

STUDENT COMMITMENT

As a student I agree to the following responsibilities:

- Secure an appropriate mentor:
 - Is at least 21 years of age
 - Is a professional or semi-professional in the field (with appropriate licensure or certification)
 - Is not a family member or step-family member
 - Will advise and assist in planning and development of the project in person
 - Will evaluate progress – project, progress, and time management (to include a written evaluation and a video evaluation)
 - Will sign and complete all evaluation forms
 - Will contact Humanities teacher or Senior Project Coordinator to discuss any issues that may arise related to the project or student performance
- Complete all required forms and statements of commitment
- Comply with all financial terms and agreements with my mentor by paying for any lessons on time
- Be punctual for all mentor sessions
- Be punctual for all presentations
- Obtain prior approval before changing Senior Project topics or mentors
- Communicate with mentor, Humanities teacher, and Senior Project Coordinator as needed
- Fulfill all elements of the senior project to include hours worked, documentation, contract requirements, and community service
- Write a thank you note before the Senior Project Boards Night to my mentor

I also agree to complete my Senior Project – proposal packet, digital portfolio, product/performance, class presentations, community service, and Senior Boards Night. **I understand that the Senior Project is a requirement from the CHS Magnet and that failure to successfully complete the Senior Project will result in my not participating in graduation.**

I will demonstrate reasonable precaution to avoid injury. I understand that neither the school district nor the mentor will be held responsible financially or otherwise should an accident occur during my participation in this activity.

I confirm that the topic that I have chosen is a new skill and that by giving false information about my past experiences in this area will result in disciplinary action as it is a violation of the CHS Integrity Policy. I fully accept responsibility for my actions and the responsibility of completing the Senior Project. I will maintain honesty and integrity throughout this experience and fully accept the consequences if I do not pass my Senior Project.

I understand and agree to the CHS Magnet Code of Academic Integrity, and agree to abide by all portions. I will not embarrass myself, family, or school by acting inappropriately while participating in my Senior Project on or off campus.

Printed Name: _____

Signature: _____

Date: _____

BUDGET

NAME: _____ TOPIC: _____

Budget must be completed by Student & Mentor

1. Does this topic require that I take classes? YES NO
If so, what is the cost of those classes?

2. Please list the materials and supplies you will need for this project. All projects require materials and supplies! This section must be completed. Proposals with a budget of \$0 will not be approved.

Materials/Supplies

Cost of materials/supplies (if you already own the item please state that.)

[illegible][illegible]

Total for Materials/Supplies

\$ _____

3. Total ESTIMATED cost of the Senior Project (Lessons/Classes + Materials/Supplies):
\$ _____

I understand that this is only an estimated cost. The actual final cost of the project may be more or less than this amount.

Mentor's Signature & Date

Student's Signature & Date

Parent's Signature & Date

MAKING CHANGES TO YOUR PROPOSAL/PROJECT

If you need to make changes to your proposal or project, you must submit a new proposal to the Senior Project Coordinator, Ms. Hill (room 119).

Making changes after Phase 1 greatly increases your risk of not completing your project phases on time. Please remember that all requirements must be met at each phase of this project. After the first progress report in the first 9 weeks of school, changes to your senior project will not be allowed. If there are extenuating and extreme circumstances, a student may submit an appeal after that date for consideration on a case-by-case basis.

After verification day in August, students may only propose projects that are listed in this handbook.

You may make changes in the following areas by consulting with Ms. Hill:

- ⇒ **Mentors** You must notify Ms. Hill with your request and complete a new Mentor Information Sheet & have the new mentor sign/fill out appropriate forms. You may only begin logging mentor hours with a new mentor *after* receiving Ms. Hill's approval on the mentor forms.
- ⇒ **Budget** Concerns should be addressed with your Humanities teacher, your parents, and your mentor. Written changes must be documented in your portfolio with appropriate signatures and comments, as well as reflected in your digital log and monthly log sheet.

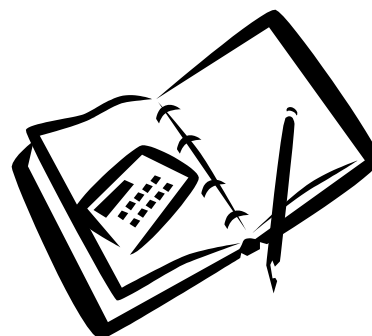
GUIDELINES FOR THE DIGITAL PORTFOLIO

What is the DIGITAL portfolio?

- The digital portfolio is your documentation of progress on your Senior Project.
 - It will be evaluated each month and at the end of each phase.
 - **All evidence for your project will be recorded and documented in the portfolio.**
- You will be guided through how to set up your digital portfolio at the beginning of your senior year.

What should be included in the digital portfolio?

- Proposal Packet
 - Proposal Essay
 - Budget Form
 - Mentor Information Sheet
 - Parent Agreement
 - Student Commitment
 - Contract
- Mentor Evaluation forms (from all phases)
- Mentor Evaluation videos (from all phases)
- Signed and completed log verification sheet.
 - Form reflects individual hours & mentor hours
 - Must be signed by student, parent, and mentor to verify each month's hours.
- Digital Learning Log – must have a detailed entry for each period of time you work on your project. You will receive a Google Form from the Senior Project Coordinator in May to begin recording these hours, but you should maintain a hard copy of them as well for backup.
- Photographic evidence with appropriate labels
- Video evidence with appropriate labels. Video evidence is the most reliable form of proof of completion and progress.
- Receipts, notes, certificates, video, additional evidence, etc.



DIGITAL & MONTHLY LOG INFORMATION

For each phase, you will document the hours you have worked through your Digital Log **and** record the total number of hours for each month on the Monthly Log Verification Sheet. A minimum of 5 hours must be completed each month. Digital Logs and Monthly Log Verification Sheets will be evaluated each month and at each phase as part of the digital portfolio.

What is a Digital Log?

- The Digital Log is where you will record the date, time, and a detailed description of how you worked on your Senior Project. It should state what exactly is done during that time and include at least one of the following:
 - New skills & techniques learned
 - Growth/Successes
 - Problems encountered/Challenges
- Any time that you work on your project must be documented in the Log.

What do I record on the Monthly Log Verification Sheet?

- You record your total mentor and total individual hours for each month.
- Monthly Log sheets must be completed, signed, and uploaded in the Digital Portfolio at the end of each month. Signatures are required from you, your parent, and your mentor.
- The number of hours on your Monthly Log Verification Sheet must match the number of hours recorded on your Digital Log.

What counts as hours for my project?

- Any time that you spend directly working on your project or practicing skills related to the project.
- Any time that you spend working with your mentor on your project.
- Any recitals or performances that you participate in for your project.
- Any time you spend working on the community service aspect of your project.
- Any time you spend interviewing a professional.
- YOU MAY **NOT** COUNT THE FOLLOWING:
 - Hours completed during a regularly scheduled school day
 - Watching TV or online videos
 - Playing video games

If you are unsure if the hours will count you should clear it with your Humanities teacher or the Senior Project Coordinator BEFORE you complete the hours.

Monthly Log Verification Sheet

Month	Mentor Hours Completed	Individual Hours Completed	Student Signature and Date	Parent Signature and Date	Mentor Signature and Date
May					
June					
July					
August					
September					
October					
November					
December					
January					
February					
March					

***A minimum of 5 hours must be completed EACH MONTH from August to March in order to receive credit on each monthly check.**

****All signatures must be originals. No digital signatures will be accepted.**

PHASE 1 OVERVIEW

Create your digital portfolio.

- Ms. Hill will meet with you in August to help you create this. There will also be a Video How-To in the Senior Project Canvas Course.

Begin working on your project and logging hours.

- Meet with your mentor to review your contract requirements and come up with a plan for completion.
- Update your digital log and portfolio as you complete hours.
- Work on your project for a minimum of 5 hours each month beginning in August.

Document. Document. Document.

- Document all hours on your **Digital Log**.
- Be sure to get log verifications signed by your mentor and parents.
- You MUST have video evidence of hours logged, progress made, and of all requirements in your contract.

Finalize Mentor Hours

At the end of Phase 1, have your mentor complete the written Mentor Evaluation Form & the Video Mentor Evaluation—see next page.

**COLUMBUS HIGH SCHOOL
SENIOR PROJECT
MENTOR EVALUATION
PHASE 1**

Student's Name_____ **Student's Project**_____

Humanities Teacher's Name_____

Mentor: Please circle the points for each category.

Points	18	12	6	0
Attendance	Attends all meetings /classes/ sessions	Attends most meetings /classes/ sessions	Attends few meetings /classes/ sessions	Attends no meetings /classes/ sessions
Attire	Always wears appropriate attire	Usually wears appropriate attire	Rarely wears appropriate attire	Never wears appropriate attire
Initiative	Demonstrates a high level of enthusiasm during meetings/classes/ sessions	Demonstrates an average level of enthusiasm during meetings/classes/ sessions	Demonstrates a below average level of enthusiasm during meetings/classes/ sessions	Demonstrates no enthusiasm during meetings / classes/ sessions
Skill level	Skill level is above average for someone with the student's experience.	Skill level is appropriate for someone with the student's experience.	Skill level is below average for someone with the student's experience.	No skills are evident.
Progress	Student has shown above average progress since the last evaluation (see timetable).	Student has shown average progress since the last evaluation (see timetable).	Student has shown below average progress since the last evaluation (see timetable).	Student has shown no progress since the last evaluation (see timetable).

Total Hours Worked with Mentor:_____

Mentor's Signature_____ Date _____

Comments:_____

MENTOR VIDEO STATEMENT: (This should be a recording of your mentor)

Today is_____. My name is _____ and I am mentoring _____.
I have mentored _____ for _____ hours and their progress to date
has been _____. (Describe progress)

PHASE 2 OVERVIEW

Keep your digital portfolio up to date.

Continue to work on your project and log hours.

- Continue to meet with your mentor for at least 20 total hours and until all your contract requirements have been met.
- Continue working on your project, meeting monthly checks, showing progress, and completing your contract.

Document. Document. Document.

- Document all hours on your **Digital Log**.
- Be sure to get log verifications signed by your mentor and parents.
- You MUST have video evidence of hours logged, progress made, and of all requirements in your contract.
- Remember that your mentor will need to fill out the written evaluation form for each phase & record the Mentor Video Statement – see page 22.

Work on your final product.

- In Phase 2 many of you will have performance requirements or contests in your area of study. Make sure that you pay attention to deadlines and manage your time so that you are prepared to fulfill these requirements.

Put the finishing touches on your final product.

- Make sure that you have met ALL elements of your contract.
- Get your final product ready for your classroom presentation.
- You will not be cleared to present for the Senior Project Boards Night until your Humanities teacher determines that all contract requirements have been met, your presentation is appropriate, your final product is of good quality, and your visual aid is at a professional level.

**COLUMBUS HIGH SCHOOL
SENIOR PROJECT
MENTOR EVALUATION
PHASE 2**

Student's Name_____ **Student's Project**_____

Humanities Teacher's Name_____

Mentor: Please circle the points for each category.

Points	18	12	6	0
Attendance	Attends all meetings/classes/sessions	Attends most meetings/classes/sessions	Attends few meetings/classes/sessions	Attends no meetings/classes/sessions
Attire	Always wears appropriate attire	Usually wears appropriate attire	Rarely wears appropriate attire	Never wears appropriate attire
Initiative	Demonstrates a high level of enthusiasm during meetings/classes/sessions	Demonstrates an average level of enthusiasm during meetings/classes/sessions	Demonstrates a below average level of enthusiasm during meetings/classes/sessions	Demonstrates no enthusiasm during meetings/classes/sessions
Skill level	Skill level is above average for someone with the student's experience.	Skill level is appropriate for someone with the student's experience.	Skill level is below average for someone with the student's experience.	No skills are evident.
Progress	Student has shown above average progress since the last evaluation (see timetable).	Student has shown average progress since the last evaluation (see timetable).	Student has shown below average progress since the last evaluation (see timetable).	Student has shown no progress since the last evaluation (see timetable).

Total Hours Worked with Mentor: _____

Mentor's Signature_____ Date _____

Comments:_____

MENTOR VIDEO STATEMENT: (This should be a recording of your mentor)

Today is_____. My name is _____ and I am mentoring _____.
I have mentored _____ for _____ hours and their progress to date
has been _____. (Describe progress)