*![C:\Users\e029300\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\SHO7QS9E\MC900382577[1].jpg]()Class of 2025*

*SENIORS AND PARENTS:*

*As the close of this school year nears, graduation quickly comes to the minds of Columbus High School seniors. However, before* ***May 23rd****, there remains a good bit of work and a few special events. Below is a calendar of senior events for the remainder of the year. Please mark your calendars and plan to be an active participant in the remaining activities this year.*

*We have enjoyed working with you this year! If you have any questions or need additional information, please email.*

*Your Senior Class Sponsors,*

***Amanda Hefner*** (graduation coordinator)

***Kenneth Broda*** (senior picnic coordinator)

***Brendle Moyer*** (senior class sponsor)

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**\*\*\*\*SENIOR NEWS AND SENIOR CALENDAR\*\*\*\***

March 24 (Monday) Senior Dinner Ticket invitation and reservation forms distributed in Humanities and AP Research

April 9-17 AP Mock Exams and Final Exams for Georgia Milestone Classes (if applicable)

April 11 (Friday) **Senior Picnic Permission Forms Due** *(Submit in Humanities or AP Research)*

April 18 (Friday)Senior Class Picnic (CHS Baseball Field) – Students may check out at 1:30 p.m. with signed form

April 21–30 AP Research PODs (virtual presentation)

April 23 (Wednesday) **LAST day Senior Dinner Ticket reservations and payments are accepted** *(Submit to Ms. Ripple’s office – Each Senior is FREE, but must pay for any additional guests)*

April 24 (Thursday) Senior Project Symposium 6:00 – 8:00 p.m.

May 3 (Saturday) Junior/Senior Prom (The Bibb Mill Event Center)

May 5 (Monday) A.P. Exam – Biology (morning)

 A.P. Exam – Latin (morning)

May 6 (Tuesday) A.P. Exam – Chemistry (morning)

 A.P. Exam – Human Geography (morning)

 A.P. Exam – U.S. Government and Politics (afternoon)

May 7 (Wednesday) A.P. Exam – English Literature & Composition (morning)

 A.P. Exam – Computer Science A (afternoon)

May 8 (Thursday) A.P. Exam – Statistics (morning)

 A.P. Exam – World History (afternoon)

May 9 (Friday) A.P. Exam – U.S. History (morning)

 A.P. Exam – Macroeconomics (afternoon)

 A.P. Art and Design Portfolio Due by 8:00 P.M.

 **Permission forms due to check out after Graduation Practices in the GYM** *(Submit in*

 *Humanities or AP Research classes)*

 **Permission form due to attend the Graduation Practice at the Civic Center** *(Submit in*

*Humanities or AP Research classes)*

May 12 (Monday) **Honors Night** (CHS Auditorium**) 7 p.m.**

 A.P. Exam – Calculus AB (morning)

 A.P. Exam – Calculus BC (morning)

 A.P. Exam – Music Theory (afternoon)

 A.P. Exam – Seminar (afternoon)

May 13 (Tuesday) A.P. Exam – Precalculus (morning)

 A.P. Exam – Environmental Science (afternoon)

 A.P. Exam – Physics 2: Algebra-Based (afternoon)

May 14 (Wednesday) A.P. Exam – English Language and Composition (morning)

 A.P. Exam – Physics C: Mechanics (afternoon)

 **\*\*Senior Grades DUE\*\***

May 15 (Thursday) A.P. Exam – Art History (morning)

 A.P. Exam – Spanish Language and Culture (morning)

 A.P. Exam – Computer Science Principles (afternoon)

 A.P. Exam – Physics C: Electricity and Magnetism (afternoon)

May 16 (Friday) A.P. Exam – Physics I (morning)

 A.P. Exam – Spanish Literature and Culture (morning)

 A.P. Exam – Psychology (afternoon)

May 19 (Monday) **Day of Distinction** (CHS Gymnasium) **9:30 a.m.**

 **Graduation Practice in the Gym** (CHS gymnasium) **1:15 p.m. – 4 p.m.**

 All textbooks turned in and book fines paid – *Students will receive honor cords from club sponsors*

 *and yearbooks (if purchased)*

 **Senior Dinner and Slide Show – St. Luke Ministry Center, Columbus, Ga –**

 **doors open at 5:30 p.m., dinner begins at 6:00 p.m.**

May 20 (Tuesday) **Graduation Practice in the Gym** (CHS gymnasium) **9:15 a.m. – 12 p.m.**

 \*\*\* Seniors wear their college shirts\*\*\*

May 21 (Wednesday) **Graduation Practice at the Civic Center 1:30 p.m.** (Arrive by 12:30 p.m. and leave by

 4:00 p.m.)

May 23 (Friday) **Graduation Day – 5:00 p.m. Civic Center (Arrive at 4:00 p.m.)**

May 27 (Tuesday) Diplomas will be available to graduates in the School Counseling Office

 from 9:00 a.m. to 12:00 p.m. and from 1:00 p.m. to 3:00 p.m.

\*\*\***Dress for Senior Dinner**: Business Casual

\*\*\***Dress for Honor’s Night**: Business Casual

\*\*\***Dress for Graduation**: Option A: Dress shorter than the blue gown; black dress shoes (all sandals must have a heel strap); no large earrings or necklaces.

 Option B: White or light blue dress shirt; dark conservative tie **(NO bow ties)**; solid, **dark** dress pants; dark socks; **black** dress shoes.

**Senior Picnic, Friday, April 18, 2025**

On the morning of the picnic, seniors will report directly to the gym for the senior picture at 9:15 a.m. After the picture has been taken the students will be allowed to go to their cars ***in the parking lot*** and retrieve their picnic items before congregating on the baseball field. Senior Council and Aflac will provide hamburgers and hotdogs, two drinks per person. Students can bring snacks and a blanket to sit on. Only small handheld coolers will be allowed. Students are allowed to bring electronic devices to play music. Students with signed permission forms will be allowed to check out at 1:30 p.m., and all other seniors and faculty will report to the auditorium. **All students must dress in compliance with the school dress code.**

****COLUMBUS HIGH SCHOOL**

**CLASS OF 2025**

**IMPORTANT INFORMATION FOR SENIORS:**

***Tickets***

* Graduating seniors will be given TWENTY (20) tickets. Tickets will be distributed with the cap and gown once a parent signature is received.
* All guests, including children and babies, must have a ticket.
* No requests for additional tickets permitted. If you need additional tickets, you must find another senior with tickets to spare.

***Dress for graduation***

* All students will wear a blue cap and gown! Students CANNOT decorate the cap!
* Option A — Wear a dress shorter than the gown; **black** dress shoes (all sandals must have a heel strap); no large earrings or necklaces
* Option B — Wear a white or light blue dress shirt; dark conservative tie; solid, dark dress pants; dark socks; **black** dress shoes (no dock side, tennis shoes, etc.). Also, no bow ties.
* ALL graduating seniors must purchase a cap & gown through the Herff Jones representative. Students are NOT permitted to wear caps & gowns from previous years.
* **SENIORS, PLEASE LEAVE YOUR PURSES AT HOME OR GIVE THEM TO YOUR PARENTS**.

***Practices for graduation*:**

**NOTE: IF YOU DO NOT ATTEND ALL GRADUATION PRACTICES, YOU WILL NOT BE ALLOWED TO PARTICIPATE IN THE GRADUATION CEREMONY.**

* Friday, **May 9**, is the last day to turn in the permission forms for graduation practices.
* Monday, **May 19** report promptly to the CHS gym at 1:00 p.m. Report to your assigned seats (Teachers will be stationed in the gym with seating charts). You need to be attentive throughout the practice. Everyone should display good conduct at all times. The practices will last until we are finished.
* Tuesday**, May 20**, report immediately to the CHS gym by 9:15 a.m. Report to your assigned seats. You need to be attentive throughout the practice. Everyone should display good conduct at all times. The practices will last until we are finished.
* Wednesday, **May 21**, a graduation practice will be held at the Columbus Civic Center. Students should arrive at the Civic Center no later than 12:30 p.m. Stay outside until you are told to enter the Civic Center. Go to your assigned seats when told to do so. Be attentive so that the practice will take as little time as necessary. When practice is finished you will be released to go home at 4 p.m. and must immediately leave the Civic Center parking lot.

***Graduation Ceremony*:**

* All candidates for graduation must be at the Civic Center no later than 4:00 p.m. Report to the courtyard between the Ice Rink and the Civic Center to check in with your assigned row teacher and line up. (Parents & Guests are *not* allowed in the courtyard)
* All students and parents must enter the Civic Center via Lumpkin Rd. and park in LOT B (see attached map).
* Put on your cap and gown. (Tassel should be on the right, the point of the cap should be in the middle of your forehead between your eyebrows, and the mortar board should be flat on the top)
* Students will be allowed to wear honor cords issued from school’s sponsor ONLY. Students are not permitted to wear cords that were not issued through the school.
* After you are dressed, **DO NOT LEAVE THE LINE-UP AREA. Stay with your assigned teacher. DRESS CODE WILL BE CHECKED CLOSELY.**
* The rules of the Muscogee County School District concerning smoking, tobacco and alcohol will be enforced.
* After the ceremony and the Alma Mater, march out quietly in a dignified manner. March out the door and do not stop until you are well out of the building so that all graduates will be able to march out.

***Diplomas and Report Cards:***

* Diplomas will be available to graduates in the School Counseling Office on Tuesday, May 27, from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 3:00 p.m.

***Dues, Fees, Fines and Transcripts:***

* All fines must be paid before a transcript will be sent.
* Even though you have been accepted by a college, you must send a transcript of your final grades.
* To request a transcript, complete the transcript request form that is available in the guidance office.
* Contact the Magnet Office to pay any remaining balances for Social Fees or Field Trip Fees (if applicable).
* Contact Ms. Ripple in the Main Office to take care of textbook fines/replacement fees.

 ***IMPORTANT INFORMATION FOR PARENTS***

* All guests, including children and babies, must have a ticket.
* Parents and guests will enter the doors indicated by the faculty and security and should go directly to their seats. You are not permitted to “block off” seats in the Civic Center.
* For security reasons, bags must be clear and may be searched as you enter the building. All guests will enter through metal detectors. (Arrive Early)
	+ Civic Center Clear Bag Policy:
		- Bags that are clear plastic, vinyl or PVC and do not exceed 12" x 6" x 12". No buckles, hardware or decor can be concealing any part of the bag. The entire bag must be clear (cannot be tinted or have pattern).
		- Non-clear clutches, with a shoulder strap or wrist strap, no larger than 4.5" x 6.5".
		- One-gallon clear plastic freezer bag.
* THE DOORS WILL CLOSE PROMPTLY AT 5:00 P.M. AND WILL REMAIN CLOSED UNTIL ALL SENIORS ARE SEATED.
* Parents and guests are reminded that the graduation ceremony is a formal ceremony, and we ask that guests behave accordingly.
* Parents and guests should remain seated during the program and will not be allowed to take pictures at the stage.
* Applause should be held until everyone on a row has received a diploma.
* Balloons, banners, posters, noise makers, and other similar items are not permitted.
* Handicap guests may be accompanied by one additional guest on the elevator and in designated seating areas.
* There will be extra security guards to see that guests are respectful. Students whose guests do not comply with these guidelines may have their diplomas withheld, as well as be assigned community service hours at the school.
* Unless something unforeseen happens, there will be a professional photographer taking a picture of each senior as the diploma is received.

***THE GRADUATION CEREMONY SHOULD BE A BEAUTIFUL AND MEMORABLE, AS WELL AS AN IMPRESSIVE EVENT. THE GRADUATING SENIORS HAVE THE RIGHT TO BE THE CENTER OF ATTENTION FOR THIS SPECIAL EVENT IN THEIR LIVES. PARENTS AND GUESTS SHOULD RESPECT THE RIGHT OF THE GRADUATING SENIORS TO HAVE A FORMAL AND DIGNIFIED CEREMONY AND REFRAIN FROM ANY BEHAVIOR THAT WOULD DISTRACT OR COMPROMISE THE INTEGRITY OF THE CEREMONY. EVERY PARENT WANTS TO HEAR THEIR CHILD’S NAME CALLED OUT AS THEY WALK ACROSS THE STAGE.***

***Required*** ***Meeting with Parents of Graduating Seniors:*** *Wednesday, March 26, 2025*

The Muscogee County School Board requires each school to have a meeting for the parents of all graduating seniors. Parents will sign in and will receive graduation information and protocol. At the end of tonight’s meeting parents MUST sign that they have received the packet of information and graduation protocol, which will be kept on file until after graduation. A parent’s failure to attend the meeting and sign the graduation protocol will result in the senior not participating in the graduation ceremony. A representative from Herff Jones is on hand for those who still need to purchase a cap & gown. For parents unable to attend tonight, Amanda Hefner will schedule a makeup meeting to go over the information & sign the required forms; details to come following spring break.

***Graduation Meeting Signature Form***

*Wednesday, March 26, 2025*

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***I have attended the mandatory parent meeting and received/read all appropriate paperwork pertaining to graduation.***

Parent/Guardian Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_