**Columbus High School Liberal Arts College Preparatory Magnet**

**New Club/Organization Proposal**

**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student Cell Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Homeroom Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**New Club/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*On a separate sheet of paper, please type your answers to the inquiries below. Attach this proposal as the cover sheet to your typed answers. Turn in your completed proposal to the Magnet Office (118). Once we have received your proposal, administration will review your proposal and render a decision regarding your request.*

1. **Background/Rationale**

What is your club/organization? Why should we have one here at CHS? Who could join your club/organization? What are the requirements to join your club/organization?

1. **Objectives**

What will you accomplish in your club/organization? What skillset is needed and/or obtained by being part of your organization?

1. **Schedule**

When and where will you meet? How long will you meet? What tools or items will you need to carry out your meetings? Will there be any special events held by your club/organization?

1. **Communication**

How will you communicate the availability of your group meetings? How will you communicate with current group members? With potential group members?

1. **Leadership**

How will you determine officers for your club/organization? What officer positions will your group have? Are there any monetary dues to join your organization? If so, explain who will oversee these funds and how they are spent.

1. **Faculty Sponsor**

Who will be your faculty sponsor? Will he/she be at all of your meetings? How will your sponsor help you? Include your faculty sponsor’s signature below.

1. **Other**

Please include any other pertinent information that you think we should know and consider about your organization.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty Sponsor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_