

# Community Volunteer Service Proposal

Columbus High School  
Liberal Arts College Preparatory Magnet

➔ This proposal must be submitted to the Magnet Office  
and approved prior to registering for community service online.

Name of Student: \_\_\_\_\_

Homeroom Teacher: \_\_\_\_\_

Proposed Agency: \_\_\_\_\_

Proposed Term of Service: \_\_\_\_\_

1. This is to verify that the agency named above is a non-profit, community service organization.

Supervisor's Name (printed): \_\_\_\_\_

Supervisor's Telephone Number: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

2. This is to verify that the student's parent(s) is/are not employees or volunteers of this organization.

Parent's Signature: \_\_\_\_\_

3. Attach a description of the proposed volunteer service.

- What is the purpose of your agency?
- Why do you want to volunteer with this agency?
- What duties and responsibilities will you be assigned?
- What days/hours do you anticipate working? This does not have to be exact, just something like "I plan to volunteer every Tuesday in June from 8:00 AM until noon."